

Style Notes for Authors

International Conference
ICASS '09 / IJSSD / IStructE Asia-Pacific Forum
Sixth International Conference on
Advances in Steel Structures
in conjunction with IJSSD symposium on
Progress in Structural Stability and Dynamics &
IStructE Asia-Pacific Forum
Hong Kong, China
16-18 December 2009

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- Manuscripts in Microsoft Word format are to be sent via e-mail to ceslchan@polyu.edu.hk with c.c. to ceyychow@polyu.edu.hk
 - Alternatively, manuscripts in both hard copy and soft copy (in Microsoft Word format) are to be sent by post to
Professor S.L. Chan
Department of Civil and Structural Engineering
The Hong Kong Polytechnic University
Hung Hom, Kowloon,
Hong Kong.
 - To arrive no later than: 1st June, 2009
 - Updated information found at: www.hkisc.org
 - Maximum paper length is 8 pages
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- Set page margins to create a text window of 175mm x 255mm (plus or minus 5 mm). The margins will vary depending on the paper size you use (i.e. US A4, European A4, etc.) Set the default font to Times Roman (or similar), size 12pt.
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- Leave seven blank lines (at 12pt font setting) to position the paper title as shown. Only the paper title is to be set at 16 pt. The initial lines (i.e. title, authors and affiliations) are indented left and right by 1" (25mm) and centred.

FORMAT PAPER TITLE IN 16PT CAPS, BOLD AND CENTRED

2 blank lines between title and author names

A. B. Author¹ and C. D. Other²

1 blank line between authors' names and affiliations

¹ Department of Civil Engineering, Hong Kong University of Science and Technology,
Clear Water Bay, Kowloon, Hong Kong, China

² Department of Computer Science, College of Engineering,
University of South Florida, Tampa, FL 33620-5399, USA

Leave 3 lines blank between last address and first section heading

KEYWORDS

Suggest approximately 6-12 keywords for indexing purposes (spaced by commas).

ABSTRACT

The first section of the paper should be a single paragraph abstract outlining the aims, scope and conclusion of the paper. Authors should aim for an abstract length of between 200 and 300 words.

Leave 2 lines blank between sections

SECTION HEADING IN BOLD AND CAPS

Section headings (including 'Abstract' and 'Keywords') are to be in bold and full caps. Leave one blank line between the heading and the first line of text. There are to be two blank lines before each section heading.

Between paragraphs of text leave one line gap. Paragraphs are not to have any indents. Text should be left and right justified, providing a vertical margin on both sides. Use single column format only.

The text area for the page is to be 175mm by 255mm as shown by the border on this page. A tolerance of plus or minus 5 mm is perfectly acceptable. Do not print any border around your manuscript pages.

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Secondary Headings or Sub-headings

Secondary headings are printed in bold and italics as shown. Use upper and lower case letters. There is one blank line above a sub-heading and one blank line between the sub-heading and the first line of the text.

Tertiary headings

Tertiary headings, if required, are printed in italics as shown. Leave one blank line above and below tertiary headings.

Tables

There is a degree of flexibility concerning tables. Authors may choose how they wish to format the rows and columns. However, please be consistent throughout your manuscript. The table reference and heading should appear above the table as shown below. Use 12pt SMALL CAPS for the title. Tables are to be centred on the page. Leave one blank line before the table heading and one blank line after the table (unless followed by a main section heading).

TABLE 1
DATA FOR BEAMS UNDER DYNAMIC LOADING

Material	Deflection x	Deflection y	Deflection x
Concrete beams	0.234mm	0.523mm	0.422mm
Steel beams	0.197mm	0.432mm	0.232mm
Composite beams	0.123mm	0.368mm	0.354mm

Illustrations

Illustrations are to be centred, with the reference and caption printed below the figure. Please bear in mind that the entire manuscripts will be reduced to approximately 75% original size. For this reason the lettering used within the illustrations should not be too small.

All illustrations are to be referred to as figures and must be quoted in the text. For instance, see Figure 1 for a graph showing the x deflections by material type from Table 1.

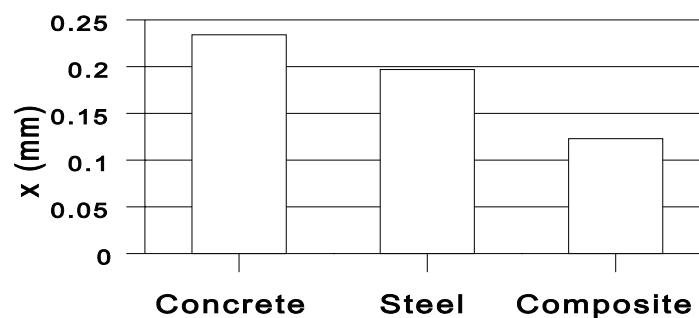


Figure 1: Entire caption for figure centred and below

One blank line should be left between the figure caption and the next paragraph.

All illustrations will be reproduced in black and white (including shades of grey). If photographs are included, high quality original photographs must be provided. Photographs scanned electronically, embedded within the text and printed by laser printers or ink-jet printers do not normally provide sufficient quality for book purposes.

Equations

Leave one blank line above and also below any equation. Equations are to be centred, and the equation reference right justified. Equation references should be referred to in the text in the form Eqn. 1.

$$x = 2y + 1 \quad (1)$$

Equations should be typed and all symbols should be explained within the text of your manuscript. Authors may prefer to include a separate section detailing all nomenclature.

References

References to published literature should be referred in the text, in the order of citation with Arabic numerals (e.g. Zandonini [3]), by the last name(s) of the author(s) (e.g. Zandonini, R.). References should be in English with occasional allowance of 1-2 exceptional references in local languages and reflect the current state-of-technology. Journal titles should be in sufficient details and in the style of the Word List of Scientific Periodicals. References should be cited in the following style.

- Journal: Chen, W.F. and Kishi, N., "Semi-rigid steel beam-to-column connections, data base and modeling", Journal of Structural Engineering, ASCE, 1989, 115(1), pp.105-119.
- Book: Chan, S.L. and Chui, P.P.T., "Non-linear static and cyclic analysis of semi-rigid steel frames", Elsevier Science, 2000, pp.336.
- Proceedings: Zandonini, R. and Zanon, P., "Experimental analysis of steel beams with semi-rigid joints", Proceedings of International Conference on Advances in Steel Structures, Hong Kong, 1996, vol. 1, pp.356-364.

Check list

Please note that there is an element of flexibility in the layout of your text, but we do request you follow these guidelines as closely as possible. Above all, please ensure the printed area on each page is as close to 175mm x 255mm as is possible. This will improve the overall appearance of the final printed proceedings.